



Gratiot County  
 Department of Community Development  
 214 E Center St., Ithaca, MI 48847  
[permits@gratiotmi.com](mailto:permits@gratiotmi.com) / [www.gratiotmi.com](http://www.gratiotmi.com)  
 (989) 875-5201

Office Use Only:  
 Date Received

## ADDRESS APPLICATION

\*\*\*All information must be completed before number is issued.\*\*\*

<b>1. Property Owner</b>			
NAME:		MAILING ADDRESS:	
CITY/VILLAGE:		TOWNSHIP:	ZIP CODE:
EMAIL ADDRESS:		PHONE #:	
<b>2. Parcel Information for Address Request</b>			
PARCEL #:		TOWNSHIP:	SECTION:
Directions to Location Requiring Address (May draw a sketch): Between Road _____ and Road _____			
What is the measurement from the nearest SIDE lot line to the CENTER of your driveway? (Ex: The center of the driveway is 100 ft. East of the West lot line.)  _____ Feet <u>North / South / East / West</u> of the <u>North / South / East / West</u> Lot Line			
Will your property share a driveway with another house?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there an existing house on the property?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>3. Applicant Information</b>			
APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION. ADDRESSES WILL NOT BE ASSIGNED UNLESS THE LOCATION OF THE DRIVEWAY IS CLEARLY MARKED ON THE PROPERTY WITH DESIGNATED FLAGS. IF FLAGS ARE NOT PRESENT THERE WILL BE A \$50.00 FEE FOR EACH INSPECTION REQUIRED THEREAFTER. ALL MARKINGS ARE TO BE VISIBLE FROM THE ROAD.			
NAME:		MAILING ADDRESS:	
CITY:		STATE:	ZIP:
EMAIL ADDRESS:		PHONE #:	
X _____ Applicant Signature		_____ Date	
<b>***DEPARTMENT USE ONLY***</b>			
APPLICATION – <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED		APPLICATION FEE: \$50.00	<input type="checkbox"/> PAID
_____ Building Official Signature		_____ Date	

<b>NEW ASSIGNED ADDRESS</b>		
ADDRESS:		
CITY/VILLAGE:	STATE:	ZIP:

Please Include a Site Plan

