

Recording Requirements

Below is a list of some of the most requested recording requirements for the State of Michigan.

For the complete list and search capabilities see the [Michigan Legislature Website](#).

- Signatures must be original and names must be typed, stamped, or printed beneath all written signatures.
[MCLA 565.201 Sec. 1 \(a\)\(e\)](#)
- No discrepancy in the names shall exist between the printed names of such person, as appears either in the body of the instrument, the signature, the acknowledgement, or jurat. [MCLA 565.201 Sec. 1 \(b\)](#)
- Instruments conveying or mortgaging any interest in real estate shall state the marital status of any male grantor. [MCLA 565.221](#)
- The addresses of all parties must appear on any instrument by which title to any interest therein is conveyed, assigned, encumbered, or otherwise disposed of. [MCLA 565.201 Sec. 1](#)
- The name and address of the person who drafted the document must appear on documents executed in Michigan. [MCLA 565.201A](#), [565.203](#)
- Documents purporting to convey or encumber real estate executed in Michigan must be acknowledged by a notary public. [MCLA 565.8](#)
- A certified copy of the death certificate or proof of death must be recorded when the instrument of conveyance states "survivor" in the grantor's section. [MCLA 565.48](#)
- Court orders must be certified and sealed by the clerk of the court to be eligible for recording. [MCLA 565.401](#), [565.411](#)

- The documents submitted for recording must be legible. MCLA 565.201 Sec. 1 (f)(iv)

- Documents must have a margin of unprinted space at least 2 1/2 inches at the top of the 1st page and at least 1/2 inch on all remaining sides of the 1st page, on each additional page there must be a margin of 1/2 inch on all sides. MCLA 565.201 Sec. 1 (f)(i)

- Documents must display on the first line of print on the first page a single statement identifying the recordable event that the instrument evidences. MCLA 565.201 Sec. 1 (f)(ii); 565.201 Sec. 3

- The type of the form must be printed with black ink and with type size of at least 10-point type. MCLA 565.201 Sec. 1 (f)(iii)(iv)

- The paper on which the document is printed must be white and not less than 20-pound weight. MCLA 565.201 Sec. 1 (h)(iv)

- The size of the document and any attachment thereto must be at least 8 1/2 inches by 11 inches, and at most 8 1/2 inches by 14 inches. MCLA 565.201 Sec. 1 (f)(v)(vi)

(From Schedule of Fees for Recording and Filing Instruments; Office of Register of Deeds in the State of Michigan, document MLM 904, Revised 2001.)