

# Gratiot County

## Department of Veterans Affairs

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PO Box 68, 214 E. Center St., Ithaca, MI 48847 veterans@gratiotmi.com (989) 875-5258 FAX (989) 875-5209

February 2, 2022

Gratiot County Veterans Committee  
Ithaca, Michigan

RE: Minutes, Gratiot County Veterans Committee Meeting January 20, 2022

The regular meeting of the Gratiot County Veterans Committee was held Thursday, January 20, 2022, at the Gratiot County Courthouse Commissioners Room, Ithaca, Michigan, complying with current Michigan Department of Health guidelines. For members unable or prefer not to attend in person remote zoom was available. The meeting was called to order by Chairman Tim Aplin at 1500 hours. Roll call was held with Gary Hoffer and Ken Davis present. Barbara Ragone and John Renneberg were with approved absence. Also present was GCDVA Director Nancy Bozzer.

Motion by Ken Davis, 2<sup>nd</sup> by Gary Hoffer to approve the agenda as submitted. Passed.

Motion by Gary Hoffer, 2<sup>nd</sup> by Ken Davis to approve meeting minutes of October 21, 2021 as presented. Passed.

Chairman Aplin presented Administrative Assistant/VSO Sue Edmonds with a plaque expressing sincere appreciation for dedication to the Department of Veterans Affairs especially during the COVID-19 Pandemic and minimum staffing.

### Director's Report

Director stated that the office was closed during Christmas Holiday from Dec 23 –Jan 4 and emergency numbers were available during that time period. She was glad to report that Administrative Assistant/VSO Sue Edmonds is fully accredited with a PIV Card. Director is also fully accredited and awaiting PIV Card Access.

All FY22 expenditure reports ending December 31, 2021 are in excellent fiscal condition with GCDVAA County Funds (Encl 1) 23% , County Veterans Service Fund (Encl 2) 26%, Combined (Encl 3) 24%, Soldier and Sailors (Encl 4) 0%, and the Veterans Memorial Maintenance Fund (Encl 5) balance at \$16,261.

New Department promotional tools were presented with sample informational “Rack Cards” and a very professional and impressive youtube video regarding Veterans Affairs programs and benefits.

### Old Business

The office refreshing has been completed with paint and new furniture configuration.

The recent Veteran's Jamboree breakfast was a great success with the introduction of eight new veteran contacts to include follow up appointments.

County Burial Benefits and Foundations Policy, (Encl 6), Category 220, Number 226, adopted November 2, 2021 by the Gratiot County Board of Commissioners with minimal change to include payment

“Duty, Honor, Country”

of \$150 for the cost of emplacement of eligible veteran's headstones or markers.

Particular attention has been given to the All Wars Memorial for the winter and holiday season with flowers and wreaths. A system is being planned to include lighting of monument eagle, flags, and cannons with estimated cost \$3,100. A more permanent statue display will be pursued.

New Business:

The Gratiot County Department of Veterans Affairs Committee has two vacancies. Applications are currently being accepted until January 31, 2022.

The Committee discussed the need to provide Veteran transportation assistance to the Saginaw Veterans Clinic. There was discussion regarding feasibility of partnering with adjoining counties to provide this transportation service. Director will investigate further possibilities.

The next scheduled GCDVA meeting will be at 3:00 pm, Thursday, February 17, 2022. The 2022 meeting calendar (Encl 7) was discussed and noted that April 28 is because of MVAA conference. Motion to adjourn by Ken Davis, 2<sup>nd</sup> by Gary Hoffer. Motion passed. Meeting adjourned at 1615 hours.

Respectfully,



Ken Davis, Secretary  
Gratiot County Veterans Affairs Committee

*County Only*

GL NUMBER	DESCRIPTION	2021-22		ACTIVITY FOR		YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
		AMENDED BUDGET	INCREASE (DECREASE)	MONTH 12/31/2021 NORMAL (ABNORMAL)				
Fund 101 - GENERAL FUND								
Expenditures								
Dept 681 - SOLDIERS BURIAL								
101-681-833.00	BURIAL	3,600.00	0.00	0.00	300.00	3,300.00	8.33	
101-681-974.00	CAPITAL EXPENDITURES (\$10000 +)	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 681 - SOLDIERS BURIAL		3,600.00	0.00	0.00	300.00	3,300.00	8.33	
Dept 682 - VETERANS COUNSELOR								
101-682-702.00	DEPARTMENT HEADS SALARY	15,211.00	809.91	3,429.74	11,781.26	22.55		
101-682-703.00	SALARIES & WAGES	45,947.00	3,569.60	10,390.54	35,556.46	22.61		
101-682-703.10	PER DIEM	1,800.00	0.00	250.00	1,550.00	13.89		
101-682-704.10	SUPPLEMENTAL PAY	1,539.00	0.00	0.00	1,539.00	0.00		
101-682-712.00	LONG-TERM DISABILITY	219.00	(2.21)	53.23	165.77	24.31		
101-682-715.00	SOCIAL SECURITY	3,820.00	43.67	872.19	2,947.81	22.83		
101-682-715.10	MEDICARE	893.00	10.22	203.99	689.01	22.84		
101-682-716.00	HOSPITALIZATION	4,800.00	534.42	1,603.26	3,196.74	33.40		
101-682-716.02	HEALTH INSURANCE BUY-OUT	495.00	0.00	0.00	495.00	0.00		
101-682-716.10	RETIREE HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00		
101-682-717.00	LIFE INSURANCE	98.00	0.00	2.68	68.76	0.00		
101-682-717.10	RETIREE LIFE INSURANCE	0.00	0.00	29.24	29.24	0.00		
101-682-718.01	RETIREMENT - DEFINED CONTRIBUTION	3,023.00	36.49	663.49	(0.62)	100.00		
101-682-719.00	WORKMAN'S COMPENSATION	129.00	1.37	28.27	2,359.51	21.95		
101-682-721.00	DENTAL/OPTICAL	665.00	40.24	40.24	100.73	21.91		
101-682-726.00	SHORT-TERM DISABILITY	155.00	11.27	67.47	624.76	6.05		
101-682-727.10	OFFICE SUPPLIES - POSTAGE	2,117.00	146.00	1,225.02	87.53	43.53		
101-682-727.50	DONATION EXPENDITURES	0.00	0.00	0.00	891.98	57.87		
101-682-815.00	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00		
101-682-860.00	TRAVEL	250.00	0.00	0.00	0.00	0.00		
101-682-861.00	MILEAGE	600.00	143.36	204.45	395.55	34.08		
101-682-942.00	RENT	0.00	0.00	0.00	0.00	0.00		
101-682-974.00	CAPITAL EXPENDITURES (\$10000 +)	0.00	0.00	0.00	0.00	0.00		
101-682-991.00	PRINCIPAL	0.00	0.00	0.00	0.00	0.00		
101-682-992.00	INTEREST	0.00	0.00	0.00	0.00	0.00		
Total Dept 682 - VETERANS COUNSELOR		81,761.00	5,347.02	19,061.75	62,699.25	23.31		
TOTAL EXPENDITURES		85,361.00	5,347.02	19,361.75	65,999.25	22.68		
Fund 101 - GENERAL FUND:								
TOTAL EXPENDITURES								
Total Dept 682 - VETERANS COUNSELOR		85,361.00	5,347.02	19,361.75	65,999.25	22.68		
TOTAL EXPENDITURES - ALL FUNDS		85,361.00	5,347.02	19,361.75	65,999.25	22.68		

*ENCL (1)*

*State Only*

EXPENDITURE REPORT FOR GRATIOT COUNTY  
 PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22		ACTIVITY FOR		YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
		AMENDED BUDGET	MONTH 12/31/2021 INCREASE (DECREASE)	MONTH 12/31/2021 NORMAL (ABNORMAL)	12/31/2021 NORMAL (ABNORMAL)			
<b>Fund 101 - GENERAL FUND</b>								
<b>Dept 682 - VETERANS COUNSELOR</b>								
101-682-702.00-030	DEPARTMENT HEADS SALARY-STATE	29,475.00	2,289.78	6,257.52	23,217.48	21.23	0.00	21.23
101-682-702.02-030	DEPARTMENT HEAD SALARY TRAINING-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-682-703.00-030	SALARIES & WAGES-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-682-704.10-030	SUPPLEMENTAL PAY-STATE	792.00	317.91	317.91	474.09	40.14	0.00	40.14
101-682-712.00-030	LONG-TERM DISABILITY-STATE	141.00	29.93	29.93	111.07	21.23	0.00	21.23
101-682-715.00-030	SOCIAL SECURITY	1,827.00	387.97	387.97	1,439.03	21.24	0.00	21.24
101-682-715.10-030	MEDICARE-STATE	427.00	90.73	90.73	336.27	21.25	0.00	21.25
101-682-716.02-030	HEALTH INSURANCE BUY-OUT	1,005.00	0.00	0.00	1,005.00	0.00	0.00	0.00
101-682-717.00-030	LIFE INSURANCE-STATE	49.00	10.60	10.60	38.40	21.63	0.00	21.63
101-682-718.01-030	RETIREMENT-DEFINED CONTRIBUTION-STATE	1,474.00	312.87	312.87	1,161.13	21.23	0.00	21.23
101-682-719.00-030	WORKMAN'S COMPENSATION-STATE	62.00	13.11	13.11	48.89	21.15	0.00	21.15
101-682-721.00-030	DENTAL/OPTICAL-STATE	335.00	81.71	81.71	253.29	24.39	0.00	24.39
101-682-726.00-030	SHORT-TERM DISABILITY-STATE	80.00	16.83	16.83	63.17	21.04	0.00	21.04
101-682-727.10-030	OFFICE SUPPLIES - POSTAGE-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-682-752.00-030	COMPUTER EQUIP & SUPPLIES-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-682-800.00-030	OTHER SERVICES & CHARGES-STATE	3,022.00	0.00	102.00	2,920.00	3.38	0.00	3.38
101-682-815.00-030	MEMBERSHIP DUES-STATE	2,289.00	0.00	342.98	1,946.02	14.98	0.00	14.98
101-682-850.00-030	COMMUNICATIONS-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-682-860.00-030	TRAVEL-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-682-880.00-030	COMMUNITY PROMOTION-STATE	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00
101-682-900.00-030	ADVERTISING/PUBLISHING-STATE	23,414.00	1,000.00	10,150.00	13,264.00	43.35	0.00	43.35
101-682-910.00-030	TRAINING-STATE	1,655.00	0.00	0.00	1,655.00	0.00	0.00	0.00
<b>Total Dept 682 - VETERANS COUNSELOR</b>		<b>69,047.00</b>	<b>4,551.44</b>	<b>18,114.16</b>	<b>50,932.84</b>	<b>26.23</b>		<b>26.23</b>
<b>TOTAL EXPENDITURES</b>		<b>69,047.00</b>	<b>4,551.44</b>	<b>18,114.16</b>	<b>50,932.84</b>	<b>26.23</b>		<b>26.23</b>
<b>Fund 101 - GENERAL FUND:</b>								
<b>TOTAL EXPENDITURES</b>		<b>69,047.00</b>	<b>4,551.44</b>	<b>18,114.16</b>	<b>50,932.84</b>	<b>26.23</b>		<b>26.23</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>69,047.00</b>	<b>4,551.44</b>	<b>18,114.16</b>	<b>50,932.84</b>	<b>26.23</b>		<b>26.23</b>

*ENCL (2)*

*Combined*

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2021 INCREASE (DECREASE)	YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>						
<b>Expenditures</b>						
Dept 681 - SOLDIERS BURIAL						
101-681-833.00	BURIAL	3,600.00	0.00	300.00	3,300.00	8.33
101-681-974.00	CAPITAL EXPENDITURES (\$10000 +)	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 681 - SOLDIERS BURIAL</b>		<b>3,600.00</b>	<b>0.00</b>	<b>300.00</b>	<b>3,300.00</b>	<b>8.33</b>
<b>Dept 682 - VETERANS COUNSELOR</b>						
101-682-702.00	DEPARTMENT HEADS SALARY	15,211.00	809.91	3,429.74	11,781.26	22.55
101-682-702.00-030	DEPARTMENT HEADS SALARY-STATE	29,475.00	2,289.78	6,257.52	23,217.48	21.23
101-682-702.02-030	DEPARTMENT HEAD SALARY TRAINING-STATE	0.00	0.00	0.00	0.00	0.00
101-682-703.00	SALARIES & WAGES	45,947.60	3,569.60	10,390.54	35,556.46	22.61
101-682-703.00-030	SALARIES & WAGES-STATE	0.00	0.00	0.00	0.00	0.00
101-682-703.10	PER DIEM	1,800.00	0.00	250.00	1,550.00	13.89
101-682-704.10	SUPPLEMENTAL PAY	1,539.00	0.00	0.00	1,539.00	0.00
101-682-704.10-030	SUPPLEMENTAL PAY-STATE	792.00	317.91	317.91	474.09	40.14
101-682-712.00	LONG-TERM DISABILITY	219.00	(2.21)	53.23	165.77	24.31
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101-682-715.10	MEDICARE	893.00	10.22	203.99	689.01	22.84
101-682-715.10-030	MEDICARE-STATE	427.00	90.73	90.73	336.27	21.25
101-682-716.00	HOSPITALIZATION	4,800.00	534.42	1,603.26	3,196.74	33.40
101-682-716.02	HEALTH INSURANCE BUY-OUT	1,005.00	0.00	0.00	495.00	0.00
101-682-716.02-030	HEALTH INSURANCE BUY-OUT	0.00	0.00	0.00	0.00	0.00
101-682-716.10	RETIREE HEALTH INSURANCE	0.00	0.00	0.00	1,005.00	0.00
101-682-717.00	LIFE INSURANCE	98.00	2.68	29.24	68.76	29.84
101-682-717.00-030	LIFE INSURANCE-STATE	49.00	10.60	10.60	38.40	21.63
101-682-717.10	RETIREE LIFE INSURANCE	0.00	0.00	0.62	(0.62)	100.00
101-682-718.01	RETIREMENT - DEFINED CONTRIBUTION	3,023.00	36.49	663.49	2,359.51	21.95
101-682-718.01-030	RETIREMENT-DEFINED CONTRIBUTION-STATE	1,474.00	312.87	312.87	1,161.13	21.23
101-682-719.00	WORKMAN'S COMPENSATION	129.00	1.37	28.27	100.73	21.91
101-682-719.00-030	WORKMAN'S COMPENSATION-STATE	62.00	13.11	13.11	48.89	21.15
101-682-721.00	DENTAL/OPTICAL	665.00	40.24	40.24	624.76	6.05
101-682-721.00-030	DENTAL/OPTICAL-STATE	335.00	81.71	81.71	253.29	24.39
101-682-726.00	SHORT-TERM DISABILITY	155.00	11.27	67.47	87.53	43.53
101-682-726.00-030	SHORT-TERM DISABILITY-STATE	80.00	16.83	16.83	63.17	21.04
101-682-727.10	OFFICE SUPPLIES - POSTAGE	2,117.00	146.00	1,225.02	891.98	57.87
101-682-727.10-030	OFFICE SUPPLIES - POSTAGE-STATE	0.00	0.00	0.00	0.00	0.00
101-682-727.50	DONATION EXPENDITURES	0.00	0.00	0.00	0.00	0.00
101-682-752.00-030	COMPUTER EQUIP & SUPPLIES-STATE	0.00	0.00	0.00	0.00	0.00
101-682-800.00-030	OTHER SERVICES & CHARGES-STATE	3,022.00	0.00	102.00	2,920.00	3.38
101-682-815.00	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00
101-682-815.00-030	MEMBERSHIP DUES-STATE	2,289.00	0.00	342.98	1,946.02	14.98
101-682-850.00-030	COMMUNICATIONS-STATE	0.00	0.00	0.00	0.00	0.00
101-682-860.00	TRAVEL	250.00	0.00	0.00	250.00	0.00
101-682-860.00-030	TRAVEL-STATE	0.00	0.00	0.00	0.00	0.00
101-682-861.00	MILEAGE	600.00	143.36	0.00	0.00	0.00
101-682-880.00-030	COMMUNITY PROMOTION-STATE	3,000.00	0.00	204.45	395.55	34.08
101-682-900.00-030	ADVERTISING/PUBLISHING-STATE	23,414.00	1,000.00	0.00	3,000.00	0.00
101-682-910.00-030	TRAINING-STATE	1,655.00	0.00	0.00	13,264.00	43.35
101-682-942.00	RENT	0.00	0.00	0.00	1,655.00	0.00
101-682-974.00	CAPITAL EXPENDITURES (\$10000 +)	0.00	0.00	0.00	0.00	0.00
101-682-991.00	PRINCIPAL	0.00	0.00	0.00	0.00	0.00
101-682-992.00	INTEREST	0.00	0.00	0.00	0.00	0.00

*ENC L (3)*

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2021 INCREASE (DECREASE)	YTD BALANCE 12/31/2021 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 682 - VETERANS COUNSELOR		150,808.00	9,898.46	37,175.91	113,632.09	24.65
TOTAL EXPENDITURES		154,408.00	9,898.46	37,475.91	116,932.09	24.27
Fund 101 - GENERAL FUND:						
TOTAL EXPENDITURES		154,408.00	9,898.46	37,475.91	116,932.09	24.27
TOTAL EXPENDITURES - ALL FUNDS						
		154,408.00	9,898.46	37,475.91	116,932.09	24.27

PERIOD ENDING 12/31/2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2021		YTD BALANCE 12/31/2021		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
			INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 293 - SOLDIERS & SAILORS								
Expenditures								
Dept 000 - 013								
293-000-700.00	DISTRIBUTIONS	1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00
293-000-974.00	CAPITAL EXPENDITURES (\$10000 +)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
293-000-995.00	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - 013		1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00
TOTAL EXPENDITURES		1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00
Fund 293 - SOLDIERS & SAILORS:								
TOTAL EXPENDITURES		1,500.00	0.00	0.00	0.00	1,500.00	0.00	0.00

ENCL (4)

01/04/2022

BALANCE SHEET FOR GRATIOT COUNTY  
Period Ending 12/31/2021

GL Number	Description	Balance
Fund 296 - VETERANS MEMORIAL MAINTENANCE FUND		
*** Assets ***		
296-000-001.00	CASH	8,046.73
296-000-003.00	CERTIFICATE OF DEPOSIT	0.00
296-000-015.00	MONEY MARKET	0.00
296-000-015.10	INSURED CASH SWEEP	8,214.08
296-000-040.01	ACCOUNTS RECEIVABLE	0.00
	Total Assets	16,260.81
*** Liabilities ***		
296-000-202.01	ACCOUNTS PAYABLE	0.00
296-000-202.02	ACCOUNTS PAYABLE - EXPENSE ACCRUALS	0.00
	Total Liabilities	0.00
*** Fund Balance ***		
296-000-390.00	FUND BALANCE	16,390.73
	Total Fund Balance	16,390.73
	Beginning Fund Balance - 20-21	16,390.73
	Net of Revenues VS Expenditures - 20-21	(327.34)
	*20-21 End FB/21-22 Beg FB	16,063.39
	Net of Revenues VS Expenditures - Current Year	197.42
	Ending Fund Balance	16,260.81
	Total Liabilities And Fund Balance	16,260.81
* Year Not Closed		

ENCL (5)



Category: 200  
Number: 226  
Adopted: November 2, 2021

This Policy supersedes March 18, 2004

**SUBJECT: COUNTY BURIAL BENEFITS AND FOUNDATIONS POLICY**

1. PURPOSE: This policy is established pursuant to the referenced state laws, to clarify county policies for the implementation of state law regarding burial benefits for veterans of the armed forces of the United States of America. This policy does not address Federal Burial Benefits which are governed by Federal law.
2. AUTHORITY: The Gratiot County Board of Commissioners (“Board of Commissioners”) and applicable State Statutes (County Department of Veterans Affairs, Act 192 of 1953, as amended; Funeral Expenses of Veterans, Act 235 of 1911, as amended).
3. APPLICATION: This policy applies to the administration of County Burial Benefits for veterans and their spouses by the Gratiot County Department of Veterans Affairs (“GCDVA”), and other County agencies involved in such support. This policy supplements and clarifies existing law. It does not seek to restate that which is clear in the referenced statutes.
4. RESPONSIBILITY: The Director of GCDVA (“Director”) will be responsible for the implementation of this policy under the joint supervision of the Gratiot County Veterans Commission (“Veterans Commission”) and the Gratiot County Administrator.
5. DEFINITIONS:
  - 5.1. Veteran: As used in Act 235 of 1911, as amended, and Act 190 of 1965, as amended, a “veteran” is defined as an honorably discharged member of the armed forces of the United States, including the reserve components, who served for a period of not less than 90 days of active service, or who is discharged under honorable conditions after serving less than 90 days of active service because of a service-connected disability, during a period of time in which the United States was at war or during the Vietnam conflict.
  - 5.2. Service: As used in Act 235 of 1911, as amended, “service” means service in the armed forces of the United States during a period of war as described in 38 CFR 3.2, except that “period of war” for the Vietnam era means 1) February 28, 1961 through May 7, 1975 for a veteran who served during this period, or 2) on or after January 31, 1955 in an area of hazardous duty for which the veteran received an Armed Forces Expeditionary Medal or Vietnam Service Medal.
  - 5.3. Estate: As used in Act 235 of 1911, as amended, “estate” means ownership of real or personal property at the time of death, the title to which property was held either in the sole name of the decedent or by the entirety, tenancy in common, or joint tenancy with the spouse, child, or parent of the decedent, but does not include real property owned by the decedent as the homestead of the decedent.

5.4. Homestead: As used in Act 235 of 1911, as amended, "homestead" means a dwelling or unit in a multiple unit dwelling and includes a mobile home or trailer coach.

6. POLICY:

6.1. Determination of Eligibility for \$300 County Burial Benefit. The County will calculate the estate based upon the veteran's assets at the time of the veteran's death, including jointly held assets. Life insurance is excluded, unless the estate, rather than a surviving family member, is the beneficiary. In accordance with a strict interpretation of the law, the County counts the entire value of real property not utilized as the veteran's homestead, and one-half (1/2) of personal property which is jointly owned. The County does not provide a benefit to those who die on active duty, since the armed forces amply provide for such burial. The veteran's eligibility for Federal Burial Benefits does not preclude consideration for County Burial Benefits.

6.2. Determination of Residency. To qualify as a resident for purposes of this policy, a veteran must have been a resident of the State of Michigan at the time of their death and a resident of the State of Michigan for a period of six (6) months before entering the service or a period of three (3) years immediately before death in accordance with Act 235 of 1911, as amended.

6.3. Determination of Eligibility for County Payment of Expenses Incurred in the Placement of Veteran Headstones or Markers. Veterans who qualify for the \$300 County Burial Benefit as discussed in Paragraph 6.1 are eligible to receive additional funding to pay for the installation of their respective headstones or markers. The County will pay \$150 for the cost for emplacement of eligible veterans' headstones or markers.

ONLY CHANGES

6.4. Final Determination. The Director shall bring any issues not addressed in this policy before the Veterans Commission at the next regularly scheduled meeting. The Veterans Commission shall then make a recommendation, which shall be presented by the Director to the Board of Commissioners for final determination. If time does not permit for the Director to meet with the Veterans Commission and the Board of Commissioners, the Director shall make a final determination based on the merits of the respective issue. The Veterans' Commission is responsible for reviewing all proposed policy changes presented by the Director. Any recommendations made by the Veterans Commission shall be reviewed for final determination by the Board of Commissioners.

7. ADMINISTRATIVE PROCEDURES:

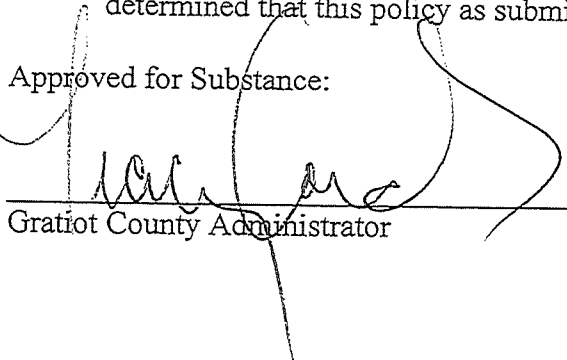
7.1. The surviving spouse, next of kin, or estate manager (collectively, "Executor") will make application for the County Burial Benefits through the GCDVA. A certified copy of the Certificate of Death and a certified copy of the veteran's discharge (DD214) will be turned in to the Director. Applications for discharge paperwork are available through the GCDVA in the event that the Executor cannot locate the veteran's discharge.

7.2. The Executor will turn in a sworn itemized statement of the expenses incurred in the burial of the deceased veteran mentioned in the application.

- 7.3. The Executor will complete and sign before a Notary Public the GCDVA Form 10 (Financial Statement in Support of Claim for Gratiot County Burial Allowance).
- 7.4. If the deceased veteran's estate is valued at less than \$40,000 on GCDVA Form 10, the Executor will complete Form 5012 (Report of Burial) and sign it before a Notary Public. NOTE: There is no requirement to complete Form 5012 if the Executor does not qualify for benefits.
- 7.5. The Director will forward the completed Form 5012 and authorization voucher to the Gratiot County Treasurer for payment of the County Burial Benefit. GCDVA Form 10 will be maintained on e-file in the GCDVA office.
- 7.6. The Executor will complete VA Form 40-1330 (Application for Standard Government Headstone or Marker).
- 7.7. Following emplacement of the headstone or marker, the Executor will complete GCDVA Form 20 (Application for Reimbursement for Foundation for Government Marker) and send it to the Director. The Director will then certify the application and forward it for payment as outlined in Paragraph 6.3.

8. ADMINISTRATOR/CIVIL COUNSEL REVIEW: The Gratiot County Administrator has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The Gratiot County Civil Counsel has determined that this policy as submitted complies with all applicable laws, rules, and regulations.

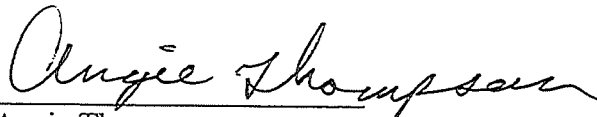
Approved for Substance:

  
 \_\_\_\_\_  
 Gratiot County Administrator

Approved as to Legal Content:

/s/Courtney A. Gabbara  
 \_\_\_\_\_  
 Gratiot County Civil Counsel

Approved on the 2<sup>nd</sup> day of November, 2021 by the Gratiot County Board of Commissioners

  
 \_\_\_\_\_  
 Angie Thompson  
 Gratiot County Clerk

# Gratiot County Department of Veterans Affairs

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214 E. Center St., Ithaca, MI 48847

[veterans@gratiotmi.com](mailto:veterans@gratiotmi.com)

(989) 875-5258 FAX (989) 875-5209

December 16, 2021

Gratiot County  
Veterans Committee  
Ithaca, MI 48847

RE: Veterans Committee Meetings for Calendar Year 2022

The Gratiot County Veterans Committee will meet on the following dates in 2022:

February 17, 2022

April 28, 2022 **\*\***(Fourth Thursday due to Conference)

June 16, 2022

August 18, 2022

October 20, 2022

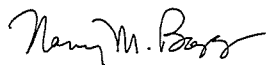
December 15, 2022

Unless otherwise notified, all regular meetings will be held in the Commissioners Room to allow for proper social distancing due to COVID Protocols.

Commissioners Room is located at 214 E. Center Street in Ithaca County Court House.

Meetings will start promptly at 3:00 pm.

For the Chairman,



Nancy Bozzer, Colonel (ret), USAF  
Director

ENCL (7)

“Duty, Honor, Country”